Prep Year
2018 Booklist Requirements

Ormiston State School

Orders Due By: Friday November 17th
Order at www.mtcottonrdnews.com.au

Supplied by
Mt Cotton Rd News
157-159 Mt Cotton Rd, Capalaba 4157
Ph/Fax: 07 3245 5453
Email: shop@mtcottonrdnews.com.au
Ordering Information & Key Dates

- On-Time orders ensure we can complete your order in full.
- Due Date for orders is **Friday November 17th**
- Late Orders are Accepted, but may be effected by out of stock items. (We reserve the right to substitute a similar item if available in this instance.)
- Orders Placed by **December 31st** will earn your School a Commission on your order.
- Orders placed on or after **January 10th** will attract a $5 Late Fee.

Place your order On-Line at [www.mtcottonrdnews.com.au](http://www.mtcottonrdnews.com.au) following these simple steps.

- Create your account (Or login to your existing account)
- Select the Order a School Booklist Tab
- Select your School & Grade
- Complete your order by adjusting any quantities to suit your needs. (Submit and if ordering for more than 1 child, add another order by following the steps again)
- **Once all orders are loaded, complete the 4 Step Check out process** until you receive an order confirmation number on the screen to confirm your order is placed. (an email receipt will also be sent to your email)

***On-line orders are preferred, however paper orders are accepted and can be returned directly to Mt Cotton Rd News by completing the attached order form***

How to Make your Payment

Payment can be Made online with Credit Card, or by Direct Deposit. Cash & Eftpos Payments can be made instore and upon Collection of your order. Lay-By is also available.

Q. Money is Tight, Can I Pay Later?  A. Yes, Place your order Now and you can Pay on Pick Up

Collection & Delivery Details

- **Delivery to School** on **Monday November 27th**. Orders will be sent out to your child’s Classroom for collection when you pick up your Child. Orders for Delivery Must be Pre-paid in Full. Please ensure you provide your child’s current class (i.e. 2A) when placing your order.
- **Collection from Mt Cotton Rd News** is available during one of the following Collection periods.
  - (Dec 20-31, Jan 2-7, Jan 8-14 & Jan 15-22)
- **Home Delivery** is available for a $5 fee per family. Delivery will be conducted on the Following Days:
  - January 6/7 to Thorneside, Birkdale, Wellington Pt, Ormiston & Alexandra Hills
  - January 13/14 to Cleveland, Thornlands, Victoria Pt, Redland Bay, Mt Cotton & Capalaba

Mt Cotton Rd News Location & Trading Hours

*Mt Cotton Rd News is located at 157-159 Mt Cotton Rd Capalaba, 4157.* (Opposite Capalaba College). Our Trading hours are Mon-Fri 6am-6pm; Sat 6am-5pm; Sun 6am-11am. Extended Sunday hours on January 14 & 21 until 2pm.

**Preferred Bookpack Collection times are from 9am-4pm but outside these times can be arranged.**

~~Refer to our Website & Facebook page for updates. Any changes will be emailed to effected orders also~~
# 2018 Ormiston State School – Prep

Student Name: ____________________ Surname: ____________________

Email: ___________________________________________ M / F (Please Circle)

Parent Contact: Name: ____________________ Phone: _________________


<table>
<thead>
<tr>
<th>QTY</th>
<th>Description</th>
<th>Price Each</th>
<th>Line Total</th>
<th>My Order</th>
<th>Line Total</th>
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<tr>
<td>1</td>
<td>Qld Handwriting Conventions Prep</td>
<td>$13.95</td>
<td>$13.95</td>
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<tr>
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<td>My Alphabet Scrapbook for Qld</td>
<td>$14.95</td>
<td>$14.95</td>
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<tr>
<td>4</td>
<td>Scrapbook Best Buddies Mega 64p (100gsm)</td>
<td>$1.65</td>
<td>$6.60</td>
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<td>$3.50</td>
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<td>$9.00</td>
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<td>4</td>
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<td>$12.00</td>
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<td>Sticky Tape Large 18mmx66m Scotch</td>
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<tr>
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<td>Scissors 155mm Osmer R/H</td>
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<tr>
<td>or</td>
<td>Scissors 158mm LEFT Handed Osmer</td>
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<tr>
<td>1</td>
<td>A4 Copy Paper Ream Australian (Delivered in Bulk to School) [Optional]</td>
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<td>Tissues Blossom 2Ply 180's (Delivered in Bulk to School) [Optional]</td>
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**Full Booklist Total $102.20**

**Please complete the Payment & Delivery Details on the Next page if you are using this form to place your order**
Payment Details & Delivery / Pick Up Selection

Note: Only Complete this section if you are placing your order on this paper form.
Website orders will confirm this info during the Check out process.

Payments Details: (Visa & Mastercard Only)
Card # ______ / ______ / ______ / ______  Expiry ___ / ___  CCV: ______
Name on Card: __________________________________ Ph: _____________
Cardholders Signature: _______________________________ Date: ___________

Booklist Collections / Delivery Selection
☐ Pick Up From Mt Cotton Rd News (Select Pick up Period)
  ☐ Dec 20-31  ☐ January 2 – 7  ☐ January 8 – 14  ☐ January 15 – 22
☐ Delivery to Class @ Ormiston State School on Monday November 27th. Current Class ______
☐ Home Delivery (Add $5 per Family) – As per Dates listed on Information Page.
Delivery Address: _____________________________________________________

If More than 1 Booklist order, Please list other Children you are ordering for so that we can process your orders together.
• ____________________________________________________________
• ____________________________________________________________
• ____________________________________________________________
• ____________________________________________________________
• ____________________________________________________________