



Ormiston State School

An Education Queensland Independent Public School

Teamwork | Ownership | Participation | Sensitivity

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PERSONAL ELECTRONIC AND COMMUNICATION DEVICES POLICY

Students and parents must adhere to the following guidelines regarding personal electronic devices.

1. Students who carry a personal communication device with them to and from school for security reasons are required to leave the device at the office during school hours. Devices can include but are not limited to:

- Phone
- iPad – other than Y5/6 involved in BYOD program
- Tablets
- Watches with communication capabilities
- Other wearables, for example sunglasses that have connectivity and communication features
- Portable gaming device
- Cameras
- Voice Recording Devices

The only exemption to this is for medical reasons (eg a phone for diabetes monitoring).

2. The device is to be turned off and handed in at the office upon arrival to school and collected upon dismissal at 3:00pm. Students complete the 'sign in' and 'sign out' register accordingly. No items can be collected by students during the day unless the student is going home early.
3. No liability will be accepted by Ormiston State School in the event of the loss, theft or damage of any personal electronic device if a student does not follow the aforementioned guidelines.
4. Consequences may be issued for students who refuse to comply with the above guidelines. This may include having the item confiscated, parent phone call, detention, suspension or another consequence in line with the Ormiston State School Code of Conduct for Students.
5. Consequences will also be issued to any student in the BYOD program who uses their device inappropriately during school hours or while at school. This could include but is not limited to:
 - Photographing or filming students with or without their consent
 - Sending or answering messages or phone calls, including with family members
 - Students in the BYOD program accessing non-authorized apps
 - Engaging in online harassment or bullying of another individual
 - If absent from school, messaging other students during school hours from home
 - Adding other students into message groups without their knowledge or consent.
6. Parents who need to contact their children during school hours are required to do so through the school office.
7. It is the parent's responsibility to monitor their child's online behaviours and ensure their safety. Parents and students can access esafety.gov.au to report any harassing online behaviour through the 'Report Abuse' channel.
8. Additional guidelines relating to the Y5/6 BYOD program are distributed to relevant parents prior to involvement in the program.