

Ordering Information & Key Dates

- Early orders ensure we can complete your order in full.
- **Due Dates** depend on your pick up option and close 7 days prior to each Collection Option. **Late Orders are Accepted**, but may be effected by out of stock items. (We reserve the right to substitute a similar item if out of Stock)
- **Orders Placed by December 31st will earn your School a Commission on your order.**
- **Orders placed on or after January 7th will attract a \$5 Late Fee per list.** **Avoid the Late fee by placing your order early with our range of available payment options including pay on Pick Up.*

Place your order On-Line at www.mtcottonrdnews.com.au following these simple steps.

- Create your account (Or login to your existing account & **Check your details are correct**)
- Select the 'Order a School Booklist' Tab, then Select your School & Grade
- Complete your order by adjusting any quantities to suit your needs. (Submit and if ordering for more than 1 child, add another order by following the steps again)
- **Once all orders are loaded, complete the 4 Step Check out process** until you receive an order confirmation number on the screen to confirm your order is placed. (an email receipt will also be emailed)

*****On-line orders are preferred, however paper orders are accepted and can be returned directly to Mt Cotton Rd News by completing the attached order form*****

How to Make your Payment

Payment can be Made online with Credit Card, or by Direct Deposit. Cash & Eftpos Payments can be made instore and **upon Collection** of your order. We also offer Lay-by. A 2nd email will be sent confirming your Payment & Delivery/Collection information.

Q. I Don't Have the money right now, what are my options? A. Place your order Now so that we can ensure your order is complete. Payment can be made later, on Pick up or paid off through our Layby Service.

Collection & Delivery Details

- **Collection from our Pop Up Shop at the Alexandra Hills Junior AFL Club** is available during one of the following Collection periods. (Monday- Saturday Only) *See Below Times and address.
 - Dec 13-14, Dec 20, Dec 27-28, Jan 2-6, Jan 8-13 & Jan 15-20.
 - **All Booklist Collections from January 21st will be from our Newsagency** (Not the Afl Club)
- **Home Delivery** is available for a \$6 fee per family. **Home Delivery Orders Close on Jan 4th 2024.**
 - **January 11th – 15th.** Confirmation of your delivery day will be emailed to you by January 8th
 - Home Delivery Orders Must be **PAID in FULL at least 3 Days Prior** to Delivery Dates.
- **Free Home Delivery Early Bird Promotion*:** Order and Pay by November 10th for Free Home Delivery Between November 18th - December 5th. **This Option must be selected during check out to receive Free home Delivery. Delivery Date will be confirmed by email 2 Days prior to Delivery*
- **Additional Pick Up Options:** Some extra Options will be made available in January and will show during the Check out Process.

All Booklist items will be available for purchase from our Pop Up shop during the dates & times listed below. Items will also be available from our Newsagency but in limited supply at these times.

New Location *Pop-Up Shop & Collection Times & Location*

Our Pop-Up shop & Booklist Collections will be from the Alexandra Hills Junior AFL Club Opposite Alex Hills High School on Windemere Rd, Alexandra Hills

December 13/14, 20 & 27/28 Trading Hours are: 9:00am - 3:00pm

January Hours are: 8:30-5:00 Monday – Friday & 8:30 – 3:00 Saturdays.



2024 Ormiston State School - Year 3

Student Name: _____ Surname: _____

Email: _____

Parent Contact: Name: _____ Phone: _____

Order online at www.mtcottonrdnews.com.au

QTY	Description	Price Each	Line Total	My Order	Line Total
1	Oxford Grammar 3	\$19.95	\$19.95		
1	My Mini Music Book 3	\$11.80	\$11.80		
8	A4 Exercise Book Year 3/4 - 48p Writer Premium	\$1.05	\$8.40		
2	A4 Exercise Book 64p Writer Premium	\$1.18	\$2.36		
2	A4 10mm Grid Book 96p Olympic	\$1.85	\$3.70		
4	Scrapbook Best Buddies Mega 64p (100gsm)	\$2.15	\$8.60		
2	Document Wallet Poly with Velcro	\$1.40	\$2.80		
1	A4 Clipboard Folder PVC	\$4.75	\$4.75		
1	A4 Sheet Protectors 10pk	\$0.90	\$0.90		
1	Crayons Faber Jumbo Twist 12	\$6.80	\$6.80		
1	Colour Markers Faber Grip 10's	\$5.25	\$5.25		
1	Coloured Pencils Faber Classic 12's (+Gold)	\$4.80	\$4.80		
20	Pencil HB Osmer Premium *Single*	\$0.26	\$5.20		
1	Pen Inkjoy Red Medium	\$0.38	\$0.38		
2	Highlighter Faber YELLOW	\$1.25	\$2.50		
8	Whiteboard Marker Black Osmer Chisel Tip	\$1.25	\$10.00		
2	Eraser Large Faber Dust Free	\$0.69	\$1.38		
3	Glue Stick 40g UHU BLUE	\$2.55	\$7.65		
1	Sharpener 1 Hole Maped Tonic (Metal with Canister)	\$5.60	\$5.60		
1	Scissors 155mm Osmer Right Handed	\$1.85	\$1.85		
or	Scissors 158mm LEFT Handed Osmer	\$2.30			
1	Ruler 30cm Wooden	\$0.55	\$0.55		
1	Keyring (small)	\$0.50	\$0.50		
1	MTA Magnetic Whiteboard 30x40cm Large	\$15.25	\$15.25		
1	A4 Copy Paper 80gsm Perfect Print (Delivered in Bulk to School)	\$8.25	\$8.25		
1	Tissues Blossom 2Ply 180's (Delivered in Bulk to School)	\$1.80	\$1.80		
Full Booklist Total			\$141.02	My Total	
Carry Over Items - The following item/s are required for Year 3, but you may still have these in good condition to carry over from Year 2. These item/s are not included in the Full Booklist price and will need to be added to your order if replacements are required.					
1	Headphones Heads Up HU220 Premium w/mic & storage Bag [Headset from Year 2 OK if in Working order]	\$18.95			
1	Whiteboard Cleaning Cloth	\$1.50			
My New Total with Carry Over Items					
Late Order Fee* <i>(Only Applied for Orders Placed from January 7th 2024)</i>		My New Total with \$5 Late Fee*			

****Please complete the Pickup / Delivery Details on the Next page if you are using this form to place your order****

Delivery / Pick Up Selection

Note: Only Complete this section if you are placing your order on this paper form.

Website orders will confirm this info during the Check out process.

Booklist Collections / Delivery Selection

- Pick Up From our Pop Up Shop @ Alexandra Hills Junior AFL Club (Select Pick up Period Below)
 - December 13-14 December 20 December 27-28
 - January 2-6 January 8-13 January 15-20
- Early Bird Free Home Delivery (**Ordered and Paid for by November 10th 2023**)
- Home Delivery January 11-15, 2024 (Add \$6 per Family)

Delivery Address: _____ Suburb _____

If More than 1 Booklist order, Please list other Children you are ordering for so that we can process your orders together.

- _____
- _____
- _____
- _____

Pop-Up Shop & Collection Times & Location

Our Pop-Up shop & Booklist Collections will be from the Alexandra Hills Junior AFL Club
Opposite Alex Hills High School on Windemere Rd, Alexandra Hills

December 13/14, 20 & 27/28 Trading Hours are: 9:00am - 3:00pm

January Trading Hours are: 8:30-5:00 Monday – Friday & 8:30 – 3:00 Saturdays.

**General Stationery & Textbook Purchasing will be available both in our Newsagency
and the Pop Up Shop at the AFL Club**

Note: Special Pricing on this Booklist is valid until 11/2/2024*. Standard Retail Prices apply instore from 12/2/2024

Prices are subject to change without notice if a Supplier increases costs by 10% or More